



## YWCO Summer Day Camp 2024 Parent/Guardian Information

### Communication with the YWCO

- **Weekly Emails:** You will receive emails with important information for the upcoming week on Fridays. If you receive this email, then our records indicate your child will be attending the next week.
- **Whiteboard:** Please read the whiteboard that is located at the side of the car rider line. It will contain important information such as special news, what to wear, etc. This information will also be sent in the weekly email.
- **Facebook page:** Like “YWCO Summer Day Camp” on Facebook for pictures of your children and updates!
- **Email:** [ywcosummerdaycamp@gmail.com](mailto:ywcosummerdaycamp@gmail.com) if the need is not immediate
- **Phone:**
  - **For pick-up, drop-off, or to get in touch with a director while your child is at camp call our SDC cell phone between the hours of 7:30 AM-5:30 PM: (706) 308-7822**
  - **For all other non-urgent questions please call and leave a voicemail at (706) 850-6396. We will get back to you as quickly as possible. Please be patient with us as we are with the kids and in and out of the office a lot.**

### Camp Schedule

- Hours: 7:30am - 5:30pm
- May 20 - August 2, 2024
- We begin activity rotations at 9:15 AM.
- **If you need to drop off or pick up at a time other than the scheduled drop off and pick up times, then call 706-308-7822 or let someone from our leadership team know in the morning to schedule a special pick up time. Someone from our leadership team will walk your child out at the scheduled time.**
- **The daily schedule is at the bottom of this document. Remember to look at the grade your child is going into. Schedule is subject to change due to weather, field trips, etc.**
- Classroom or Clubhouse = board games, toy cars, etc.
- Gym Games = organized games run by the staff
- Open Gym = free time with balls, hula hoops, jump ropes, etc
- Outside = playground, field games, or walking the trail
- Rest = resting quietly, but not forced to nap; can read a book

### Drop Off

- Drop off will take place in the gravel path from the upper parking lot to the gym.

- **7:30-9:00 AM ONLY**
- Enter through the UPPER parking lot ONLY. Do not come through the lower lot.
- Enter the gravel driveway, pull all the way forward, hug and go and then exit to the left.
- **Parents and guardians are not allowed to escort children inside the building. Please stay in your car for drop off.**
- Please remember to drive slowly through the parking lot due to the volume of people around during the summer.
- All students will drop off in the car rider line at the gym.
- Please make sure your child feels well enough to be at camp prior to drop-off.

### **Pick Up/ Car Riders**

- **4:15-5:30 PM ONLY**
- Enter the gravel driveway from the UPPER parking lot. A director will sign out and call for your student. They will be escorted from their classroom to the car by a staff member.
- **6th-8th** graders will be checked out from the car rider line. Middle Schoolers will be walking up from the clubhouse. Once your child has been checked out, please pull forward and park in an open spot to wait for your child.
- Please remember to drive slowly through the parking lot due to the volume of people around during the summer.
- **Stay in your car for the entirety of your child's pick up.**
  - If your child needs assistance getting in your vehicle, a staff member will assist your child.
- **If you need to pick up before 4:15, then call us at 706-308-7822 to schedule an appointment for pick up and a director will walk your child out to the car.**
- Hang your car rider signs from your rearview mirror or hold your car rider sign out for a staff member to see. They will call for your child over walkie talkie, and your child will come out to your car.
- Late pick up policy:
  - The late pickup fee is \$5/minute per child **after 5:30 PM** These fees will be charged to the card on file immediately following pick up that day or the following business day. If your card on file is declined for the late fees, then your child will not be allowed to return until the fees are paid in full.
  - If your child(ren) is picked up late more than 2 times during the summer, then they will no longer be allowed to attend the program. If your child is not picked up by 6:30pm and we cannot make contact with a parent/guardian or an emergency contact then law enforcement will be contacted and they will contact the Department of Family and Children Services (DFCS).

### **Authorized Pick Ups**

- Please double check the authorized pick ups on your account to make sure that all necessary pickups are on the list.

- Have ID ready as we may ask for your ID if we do not recognize you or another authorized pick up.

### **What to Bring Each Day**

- Lunch
  - We do not furnish a refrigerator or a microwave for lunches. If your child has a specific need, then please communicate that with a director.
- Afternoon snack (optional)
  - We will provide an optional afternoon snack. Typical afternoon snacks include cheez-its, club crackers, and animal crackers among other similar snacks. You are welcome to send in an afternoon snack from home if you prefer.
- Water bottle with name labeled on it.
- Bathing suit, towel, goggles, and life jacket (if needed) for group's scheduled swim days
- Shoes to run in
- 1st grade group - please send a change of clothes in a ziploc bag with the child's name on it. It will stay in their bag unless needed.
- Write name on bags and other belongings

### **Electronics/Toys**

- **Toys are not allowed at camp. Please help to make sure that your child keeps them at home.**
- **Electronics are not allowed at camp for 1st-5th graders unless otherwise notified as an extra activity.**
- **Middle school will be allowed to have electronic time daily from 4:00-5:30 PM while we are doing our car rider line. Please encourage your child to make wise choices on their devices during this time or we may have to tell him/her to put the device away.**
- Books are allowed. Blankets are allowed for rest time. Please do not bring toys or stuffed animals from home.

### **Swim Time:**

- Pool toys from home are not allowed in the YWCO pool.
- 1 and 4/5 will be swimming on Mondays and Wednesdays. 2/3 and Middle School will be swimming on Tuesdays and Thursdays. Fridays will be an alternating schedule between each swim day/each age group.
- Each camper has the OPTION of taking a swim test on their first swim day of the week if he/she would like to swim in the deep end. The swim test consists of swimming unassisted across the width of the pool. Upon passing the swim test, the camper will receive a wristband that is a pass for the deep end. If he/she does not pass, chooses not to take the test, or a parent is requiring a life jacket (by selecting yes to the life jacket question), then they can only swim in the shallow end and may use a YWCO lifejacket OR bring their own from home that is US Coast Guard certified.
- The lifeguards determine if a child seems comfortable enough in the water to have passed the swim test. (2 lifeguards at all times including 2 counselors)

- Children are not required to swim, but must stay with their group in the pool area.  
**However, please highly encourage your child to swim on their swim days as there is not anywhere to sit except the floor of the pool deck which will be wet.**

#### Swim Lessons:

- Dates:
  - Session 1: May 20 - June 12 (4 week session with 8 lessons)
    - \$100 (or \$12.50/lesson) - prepayment required to reserve your child's spot
    - With a makeup day for Monday, 5/27 on Friday, 5/31 due to Monday's holiday closure
      - Same time as usual (in the pool 9:50 AM - 10:20 AM)
  - Session 2: June 17 - 26 (shorter two week session with 2 lessons)
    - \$50 (or \$12.50/lesson) - prepayment required to reserve your child's spot
  - Break week - July 1 & 3 - no lessons
  - Session 3: July 8 - 31 (4 week session with 8 lessons)
    - \$100 (or \$12.50/lesson) - prepayment required to reserve your child's spot
- Swim Lessons will happen from 9:50 AM-10:20 AM on Mondays and Wednesdays. The enrolled kids will go down before this to change.
- Each age group will be split into smaller groups of 4-6 kids based on skill level.
- Each session is set with a maximum capacity of 15 children each.
- The swim lessons are geared to meet each child's level. The skill levels vary from beginner to advanced.
- The children will learn techniques to swim better and a variety of strokes including freestyle, breaststroke, backstroke, and butterfly.

#### Yoga Lessons:

- Dates:
  - Session 1: May 20 - June 12 (4 week session with 8 lessons)
    - With a makeup day for Monday, 5/27 on Friday, 5/31 due to Monday's holiday closure and at the same time as usual (1:00-1:30 PM)
    - \$80 (or \$10/lesson) - prepayment required to reserve your child's spot
  - Session 2: June 17 - 26 (shorter two week session with 4 lessons)
    - \$40 (\$10/lesson) - prepayment required to reserve your child's spot
  - Break week - July 1 & 3 - no lessons
  - Session 3: July 8 - 31 (4 week session with 8 lessons)
    - \$80 (or \$10/lesson) - prepayment required to reserve your child's spot
- Yoga will meet Monday and Wednesday afternoons for 30 minutes from 1:00-1:30 PM.
- Each session is set with a maximum capacity of 20 children each.

#### Fun Fridays

- Every Friday we will have a different theme and encourage your child to dress up as we will have costume awards, behavior awards and an activity. The weekly themes are below:
  - May 24 - Magic, Wizardry, and more!
  - May 31 - Holidays
  - June 7 - Book Characters
  - June 14 - Wild N Crazy
  - June 21 - It's Electric (Neon colors)
  - June 28 - Luau
  - July 3 - Party in the USA (on Wednesday due to holiday week)
  - July 12 - Decades
  - July 19 - Superheroes
  - July 26 - Careers
  - August 2 - Disney

### **Code of Conduct/ Discipline**

- We have high standards for our campers to ensure safety.
- Physically harming or bullying another camper is not tolerated and may be grounds for write-up or immediate dismissal without refund.
- We also do not allow inappropriate talking, gestures, cursing, along with other inappropriate behaviors.
- Please see our full parent and camper Code of Conduct in our SDC policies document in your Campsite account. You signed this and agreed to everything upon registering your child for camp.
- We use positive reinforcement and redirection. We love to reward and focus on good behavior.
- We will use time away if necessary.
- We will write campers up and speak with a parent when necessary.
  - If we need to speak with you and have you sign a write up form, then you will be asked to park, so a Director can speak with you privately.
  - Upon 3 write-ups during the summer a child will be removed from the program indefinitely.

### **Allergies/ Medications**

- If your child has an allergy or needs to take medication you should have filled out those forms during the registration process. If you need a form, then you can log into your account and fill that out.
- We do have campers with life-threatening allergies, so we will be talking with the campers about how to keep their friends safe.
- We do allow peanut butter, etc, but children with allergies to certain foods will have a specified table at lunch where they can ask other friends to sit with them if their friends do not have any foods that the child is allergic to.

- We expect all children to handle allergies respectfully and in a safe manner and comply with hand washing expectations if their lunch contains allergens.

### **Injuries and Sickness**

- Our staff is CPR/First Aid certified and we have first aid supplies on site.
- In the event that your child does not feel well or has a fever, then we will communicate with you to come pick up your child and the child will wait with a Director at the front counter.
- We will administer medication for an illness (not contagious) if we have a Medication Authorization form on file.

### **Payments**

- Every account is on weekly auto-pay so you will be charged the Friday before the week your child is scheduled to attend for any fees accrued on your account. Please email [ywcosummerdaycamp@gmail.com](mailto:ywcosummerdaycamp@gmail.com) with any billing questions.

### **COVID Protocols**

- Right now we are not planning to have any COVID protocols, but that is subject to change at any time depending on the future of COVID along with rules and guidelines we are required to follow by the Department of Health, Bright From the Start, Athens-Clarke County government, and/or any other governing agency. If COVID worsens, then some of these protocols may be: required mask wearing by kids and staff, grade group bubbles that don't mix with others (rising 1st, 2-3, 4-5, and 6-8 would each stick with their group) among other possible protocols not listed.
- Please know that we are trying to keep your child and our staff safe and healthy as our primary goal.
- Please make sure your child feels well enough to be at camp as with any illness.
- Lots of hand washing which is always a good idea to help keep us healthier.

### 1st Daily Schedule

<b>7:30-9:00</b>	Drop off - classroom games/activities		
<b>9:00-9:15</b>	Camp meeting in classroom		
<b>9:15-10:05</b>	Gym Games		
<b>10:10-11:00</b>	Classroom		
<b>11:05-11:55</b>	Outside		
<b>12:00-12:30</b>	Lunch		
<b>12:35-1:45</b>	Rest		
<b>Monday/Wednesday</b> Swim Rotation		<b>Tuesday/Thursday</b> No Swim Rotation	
<b>1:45-2:30</b>	Outside	<b>1:45-2:30</b>	Art (every other Friday: science)
<b>2:30-2:55</b>	Locker room/ change	<b>2:30-3:15</b>	Counselor's Choice
<b>2:55-3:35</b>	Swim	<b>3:15-4:00</b>	Outside
<b>3:35-4:00</b>	Locker room/ change	<b>4:00-5:30</b>	Snack/ movie/ checkout
<b>4:00-5:30</b>	Snack/ movie/ checkout		

### 2/3 Daily Schedule

<b>7:30-9:00</b>	Drop off - classroom games/activities		
<b>9:00-9:15</b>	Camp meeting in classroom		
<b>9:15-10:05</b>	Outside		
<b>10:10-11:00</b>	Classroom games/activities		
<b>11:05-11:55</b>	Gym Games		
<b>12:00-12:30</b>	Lunch		
<b>12:35-1:05</b>	Rest		
<b>1:10-1:45</b>	Outside		
<b>Monday/Wednesday</b> No Swim Rotation		<b>Tuesday/Thursday</b> Swim Rotation	
<b>1:45-2:30</b>	Art (every other Friday: science)	<b>1:45-2:30</b>	Outside
<b>2:30-3:15</b>	Counselor's Choice	<b>2:30-2:45</b>	Locker room/change
<b>3:15-4:00</b>	Classroom games/activities	<b>2:55-3:35</b>	Swim
<b>4:00-5:30</b>	Snack/ movie/ checkout	<b>3:35-3:50</b>	Locker room/change
		<b>3:50-5:30</b>	Snack/ movie/ checkout



### 4/5 Daily Schedule

<b>7:30-9:00</b>	Drop off - classroom games and activities		
<b>9:00-9:15</b>	Camp meeting in classroom		
<b>9:15-10:05</b>	Outside		
<b>10:10-11:00</b>	Gym Games		
<b>11:05-11:55</b>	Classroom		
<b>12:00-12:30</b>	Lunch		
<b>12:35-1:05</b>	Rest		
<b>1:10-1:45</b>	Outside		
<b>Monday/Wednesday</b> Swim Rotation		<b>Tuesday/Thursday</b> No Swim Rotation	
<b>1:45-1:55</b>	Locker room/ change	<b>1:45-2:30</b>	Open gym
<b>2:00-2:40</b>	Swim	<b>2:30-3:15</b>	Outside
<b>2:45-3:00</b>	Locker room/ change	<b>3:15-4:00</b>	Art (every other Friday: science)
<b>3:00-4:00</b>	Open gym	<b>4:00-5:30</b>	Snack/ movie/ checkout
<b>4:00-5:30</b>	Snack/ movie/ checkout		

### Middle School Daily Schedule

<b>7:30-9:00</b>	Drop off - clubhouse games and activities		
<b>9:00-9:15</b>	Camp Meeting		
<b>9:15-10:05</b>	Clubhouse-group games/ activities		
<b>10:10-11:00</b>	Outside		
<b>11:05-11:55</b>	Counselor's choice		
<b>12:00-12:30</b>	Lunch		
<b>12:35-1:00</b>	Rest/Movie		
<b>1:00-1:45</b>	Gym Games		
<b>Monday/Wednesday</b> No Swim Rotation		<b>Tuesday/Thursday</b> Swim Rotation	
<b>1:45-2:30</b>	Open Gym	<b>1:45-1:55</b>	Locker room/ change
<b>2:30-3:15</b>	Outside	<b>2:00-2:40</b>	Swim
<b>3:15-4:00</b>	Art (every other Friday: science)	<b>2:45-3:00</b>	Locker room/ change
<b>4:00-5:30</b>	Snack/movie/checkout	<b>3:00-4:00</b>	Open Gym
		<b>4:00-5:30</b>	Snack/ movie/ checkout